

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of May 20, 2008**

ITEM # 18

**ITEM TITLE:**

Approval of Amendment to Contract for Architectural Services with Powell & Partners Architects for the Laney College Portable Buildings

**SPECIFIC BOARD ACTION REQUESTED:**

Approval for an amendment to the independent contract for architectural services provided by Powell & Partners Architects for seven classrooms portable buildings and one restroom portable building at Laney College, at a fee of \$11,000 (\$10,000 plus an allowance for reimbursable expenses in the amount of \$1,000).

**ITEM SUMMARY:**

The portable buildings will serve as interim housing during construction for the Beginner's Inn renovation project and various Short-Term Construction Projects at Laney College. The contract amount to date is \$70,318. An additional fee of \$11,000 (\$10,000 plus an allowance for reimbursable expenses in the amount of \$1,000) is requested for work which was not part of the basic contract services. The additional scope of work includes:

1. Provide documents for a layout of future offices for the portable buildings.
2. Provide coordination with a design/build contractor for the telecommunications raceway design and provide sets of mechanical and electrical documents for the network/telephone room, that is need for the portable buildings.
3. Administer the work of the electrical consultant.
4. Two meetings at the site for verification of scope of telecommunications.

**BACKGROUND/ANALYSIS:**

The additional fee will bring the contract amount for Powell & Partners to a total of \$81,318. Board approval is required because the total contract amount exceeds the bid threshold. The additional services proposal from Powell & Partners is attached.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended for an amendment to the independent contract for architectural services provided by Powell & Partners Architects for seven classrooms portable buildings and one restroom portable building at Laney College, at a fee of \$11,000 (\$10,000 plus an allowance for reimbursable expenses in the amount of \$1,000).

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College "Classroom and facilities repairs and grounds improvements" and "Equipment, technology upgrades, and facility and classroom improvements for the college's following programs: Biology, Business, Chemistry, CIS, Culinary Arts, Dance, Environmental Control Technology, Foreign Languages, Geography, Math, Theater Arts, and Welding."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE APPROVE THE ITEM?** YES \_\_\_\_\_ No  X

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikhano Date: May 20, 2008  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikhano Date: May 20, 2008  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Thomas Smith Date: 5.12.08  
Thomas Smith  
Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy T. Nguyen Date: 5/12/08  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 5/14/08  
Elihu Harris, Chancellor



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4/1/08

Mr. Mark Sennette  
Director of Peralta Schools  
Peralta Community College  
333 East 8<sup>th</sup> Street  
Oakland, CA 94606

**RE: Laney College Interim Classroom for Seven Classroom Portables and one Restroom Portable – Additional Service Fee Proposal for Layout of Classrooms and Telecommunications Design**

Dear Mr. Sennette,

I am pleased to submit a fee proposal to provide Architectural and Engineering services for the above-mentioned project for additional work which was not part of the basic contract services. As I understand the scope of work, our team will provide documents for a layout of future offices for the portables and new telecommunications design for the portables.

For this portion of the work, we will use YEI, our Electrical Engineering and we will provide design layout for the future offices so that the consultant may layout where the data lines should be placed. Also I understand there needs to be a small IBF room made available for the project.

**SCOPE OF WORK**

- Provide for portables to be incorporate future offices. The number of offices to be decided for each portable.
- Provide coordination with a design/build contractor for the telecommunications raceway design and set of mechanical and electrical set of documents for the network/telephone room
- Powell & Partners will administer the work of the Electrical consultant,
- Two meetings for verification of scope of telecommunications at the site.

Therefore, our total fee is \$10, 000.00 (Ten Thousand dollars). This includes \$6000.00 for Electrical Engineering and an administrative fee of \$4,000.00 for us. We would also request \$1000.00 for reimbursables. Reimbursables will be at cost. This basic fee is based on the following assumptions and any variances from these shall be considered extra services:

- The project scope will be submitted to DSA as a change order package and will be constructed within a limited time frame.
- The proposal dose not include documents for any other reports or studies.
- Cost estimates are not included in this fee proposal.
- Changes and modifications of the drawings at no fault of the Architect.

807 Broadway, Suite 200  
Oakland, CA 94607  
(510) 663 3800 Phone  
(510) 663 3807 Fax  
fpowell@powellarchs.com



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- Additional meetings beyond the scope outlined above in the Scope of work.

We look forward to continue to work with the Peralta Community College District and in becoming a partner in the long-range development of their campuses.

This agreement entered into as of the day and year indicated above.

Architects:  
**Powell & Partners, Architects**

Owner : **Peralta Community College  
District**

*Fred Powell*

Fred Powell, AIA/NOMA  
President

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