



INTEROFFICE MEMO

Department of General Service

DATE: June 3, 2008

TO: Board of Trustees

FROM: Dr. Sadiq B. Ikharo, Vice Chancellor of General Service *SBI*

RE: Board Materials for June 10, 2008 Board of Trustees' Meeting

Please note, for the projects that are being closed out, additional back-up information is forthcoming. Information will include final punchlist with verifications from end-users relating to project completion.

Feel free to contact me should you have any questions regarding the above. My direct phone number is (510) 466-7336. My email is sikharo@peralta.edu.