

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of June 24, 2008**

ITEM # 12

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Consider approval of Independent Contractor Agreement – **Lorraine Giordano**

Presenter: Vice Chancellor Gary Yee

**SPECIFIC BOARD ACTION REQUESTED:**

Consider Approval of Independent Contractor Agreement

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM)*

Consider approval for Independent Contractor Agreement for Lorraine Giordano consulting services for Industry Driven Regional Collaborative in Economically Distressed Areas (IDRC) Atlas/Alameda. The amount to be approved shall not exceed \$85,000. Ms. Giordano will be responsible for scheduling and facilitation of the project steering committee meetings, development and monitoring Memorandum of Understanding (MOU's) between the partners, coordination of Project Case Management, Instruction and Placement activities between the partners, scheduling of courses, cohorts, other program events and activities, tracking of integrated case managements structure including case conferencing activities involving The Workforce Collaborative (TWC), Oakland Adult Career Education and College of Alameda Staff. The Chancellor's recommends approval. Source of funding: State Chancellor's Office, Sacramento.

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

State Chancellor's Office

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

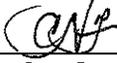
VICE CHANCELLOR GARY YEE, EDUCATIONAL SERVICES

**DID A BOARD STANDING COMMITTEE APPROVE THE ITEM?** YES \_\_\_\_\_ NO  X

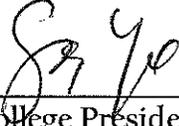
**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Carmen N. Fairley  Date: 6/17/08  
[Enter Your Name and Title of Individual]

**DOCUMENT PRESENTED BY:**

Prepared by: Gary Yee  Date: 6/17/08  
[Enter Name of College President or Vice-Chancellor or Manager,  
and Title of Individual]

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thomas Smith, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

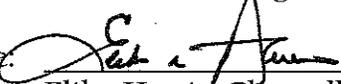
Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature:  Date: 6/18/08  
Elihu Harris, Chancellor