

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 24, 2008

ITEM #

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Approval to transfer funds from Measure A for Regent Financial Aid Software

SPECIFIC BOARD ACTION REQUESTED:

Approval of Measure A funds for the Software and the Consulting Services

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

At the October 24, 2006 Board Meeting Measure E Funds were approved for the Purchase Regent Financial Aid Software and Consulting Services. The amount approved was \$825,000. It was assumed that these funds were Pre-encumbered and available as the project progressed. In May, 2008 IT was informed that there were no more Measure E funds and no funds for this project. It seems that only \$ 570,000 was actually set aside for this project.

Our request is for the difference (\$305,000) to be transfer from Measure A Funds for completion of this project and payment of the contract.

BACKGROUND/ANALYSIS:

This is a new computer software system replacing the existing SAFE system. It was designed to work with our PeopleSoft system and provide the Peralta Colleges with the means to enter and process financial Aid requests. This system is complete and the invoices for the conversion and the final design milestone have been received. However, when submitted payment. IT was informed that no Measure E funds were available for these invoices. Upon investigation it was learned that only two third (2/3) of the funds had been set aside for this project. Therefore, to correct this situation, we are requesting that funds be made available to pay this vendor for their work.

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES X NO

COMMENTS:

CONTRIBUTION TO PERALTA MISSION AND/OR BOARD GOALS:

This is an improved Financial Aid System that is designed to work with Peralta's four (4) Colleges and a single database of information. This system allows the students to see their Financial Aid status and what items are missing for the completion of their request. It is expected that this will speed up the Financial Aid Steps and assist in getting the funds to the students sooner.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Gary Perkins, Chief Information Officer

DID A BOARD STANDING COMMITTEE APPROVE THE ITEM? YES _____ No X
IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Jay Perkins Date: 6/20/08
[Enter Your Name and Title of Individual]

DOCUMENT PRESENTED BY:

Prepared by: Jay Perkins Date: 6/20/08
[Enter Name of College President or Vice-Chancellor or Manager, and Title of Individual]

FINANCE DEPARTMENT REVIEW

Finance review required _____ Finance review *not* required

If Finance review is required, determination is: Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 6.23.08
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required _____ Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 6/24/08
Elihu Harris, Chancellor